

**TOWN OF ROULEAU**  
**MINUTES OF THE REGULAR MEETING OF THE COUNCIL**  
**HELD ON MONDAY DECEMBER 12, 2022**  
**IN THE ROULEAU COMMUNITY HALL**  
**111 MAIN STREET**  
**AT ROULEAU, SASKATCHEWAN.**

PRESENT: Mayor: Grant Clarke

Councillors: Michael Faris  
Michael McQueen  
Phyllis Sali  
Jeff Weafer

Regrets: Colin Jones

C.A.O: Guy Lagrandeur  
MAIP Intern: Candice Zinn

Councillors Michael Faris and Michael McQueen subscribed to their Oath of Office as required by *The Municipalities Act*.

Mayor Clarke called the meeting to order at 7:00 p.m.

Conflict-of-interest declaration – None

- 165/2022** Moved by Clr. Sali  
That the Agenda for the December 12, 2022 meeting be accepted as presented and left open.  
**CARRIED**
- 166/2022** Moved by Clr. Weafer  
That the Minutes of the Council Meeting held on October 17, 2022 be approved as read by the C.A.O.  
**CARRIED**
- 167/2022** Moved by Clr. Sali  
That the Statement of Financial Activities for the Month of October 2022 be accepted as read by the C.A.O.  
**CARRIED**
- 168/2022** Moved by Clr. McQueen  
That the Statement of Financial Activities for the Month of November 2022 be accepted as read by the C.A.O.  
**CARRIED**
- 169/2022** Moved by Clr. Weafer  
That the Accounts, as listed and attached to these minutes hereto, Cheque No. 9591 to 9676, be approved and authorize for payment or ratification of payment.  
**CARRIED**
- 170/2022** Moved by Clr. Faris  
That we acknowledge the Environmental Services Analysis Report received on October 17,19,20, 25 &30 and November 7,16,21 & 28, 2022 with no detectables reported.  
**CARRIED**

**DELEGATES:** Cameron Smuk: Town Maintenance

**OLD BUSINESS:**

- 171/2022** Moved by Clr. McQueen  
That we table the purchase of the third flag pole for the Rouleau Community Center until our January 2023 regular meeting as quotes can be gathered for a four to six foot telescopic pole that can be attached to the building.  
**CARRIED**

**NEW BUSINESS:**

Mayor Grant Clarke declared a conflict of interest on the following motion and debate and left the council chambers (8:15pm) and returned upon completion (8:48) with Clr. Weafer chairing the meeting.

- 172/2022** Moved by Clr. Sali  
That we accept the quote submitted to council from Floor Coverings International in Regina, Sk. to remove and replace the floors in the office area, hallway, hall kitchen and main hall floor, with the exception of the dance area for the quoted price of \$51, 896.05.  
**CARRIED**
- 173/2022** Moved by Clr. Faris  
That we accept the 2022 Year End By-Law Report submitted to council from Commissionaires stating that 22 visits were completed from May 18 to October 27, 2022.  
**CARRIED**

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- 174/2022** Moved by Clr. Sali  
That we acknowledge the 2023 E.I. rate of 1.163 times the employee premium.  
**CARRIED**
- 175/2022** Moved by Clr. McQueen  
That we accept and approve the request letter dated November 16, 2022 from Robert Badley of Rouleau, Sk. requesting to purchase new AED batteries for the Town Hall, Fire Department and Rouleau Rink on behalf of the Rouleau First Responders.  
**CARRIED**
- 176/2022** Moved by Clr. Sali  
That we approve the following office hours for the 2022 Holiday Season:
- |                   |        |
|-------------------|--------|
| Friday Dec. 23    | Closed |
| Monday Dec. 26    | Closed |
| Monday Jan. 02    | Closed |
| Tuesday Jan. 03   | Closed |
| Wednesday Jan. 04 | Closed |
- CARRIED**
- 177/2022** Moved by Clr. Weafer  
That we acknowledge the email sent to council from Marla Gellvear, Branch Librarian in Rouleau on behalf of the Board of Directors dated December 05, 2022 requesting the extra hour be paid by the town and then reimbursement will be directed back to the town in an effort to keep the library hours open for 14.5 hours per week.  
**CARRIED**
- 178/2022** Moved by Clr. McQueen  
That we acknowledge the 2023 Palliser Reginal Library Levy in the amount of \$11,511.48 and that this levy be paid in January and July of 2023 in two equal portions.  
**CARRIED**
- 179/2022** Moved by Clr. Sali  
That we acknowledge the 2022 SAMA Certificate of Confirmation stating the Assessment total of \$51,318,600  
**CARRIED**
- 180/2022** Moved by Clr. Faris  
That we acknowledge the letter dated October 17, 2022 from the Saskatchewan Housing Corporation stating the 2021 Settlement Municipal Share of the housing project loss of which the Town is responsible for 5% of that share totalling \$1743.52.  
**CARRIED**
- 181/2022** Moved by Clr. Sali  
That we issue a 2022 Christmas Appreciation Gift to the following town employees:
- |                 |          |
|-----------------|----------|
| Kelly Duncan:   | \$200.00 |
| Derek Nyhus:    | \$200.00 |
| Cameron Smuck:  | \$200.00 |
| Guy Lagrandeur: | \$200.00 |
| Candice Zinn:   | \$200.00 |
- CARRIED**
- 182/2022** Moved by Clr. Faris  
That we authorize the payment of \$853.06 to the SUMA Volunteer Fire Fighter/First Responder Insurance Program for the Option B Coverage amount of \$100,000.  
**CARRIED**
- 183/2022** Moved by Clr. Sali  
That we authorize the C.A.O. to continue with the Tax Enforcement Proceedings on the following properties to register the consent with the Provincial Mediation Board to make final application for title:
- |                            |
|----------------------------|
| Surface Parcel # 108167834 |
| Surface Parcel # 108171378 |
| Surface Parcel # 108171750 |
- CARRIED**

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**184/2022** Moved by Clr. Weafer  
That we authorize the C.A.O. to sign the service agreement between the Town of Rouleau and Western Municipal Consulting Ltd. for 2023 in order for WMC to act as an appeal board for the town for the 2023 assessment process.

**CARRIED**

**185/2022** Moved by Clr. Sali  
That we accept the letter of resignation dated November 28, 2022 from Derek Nyhus with the last day being December 09, 2022.

**CARRIED**

**186/2022** Moved by Clr. Weafer  
That we approve the payment to Derek Nyhus for the 80 hours of banked time and 120 hours of vacation accumulated through 2022 during the construction phase of the new water treatment plant.

**CARRIED**

**187/2022** Moved by Clr. Faris  
That we support the Annual Christmas Bingo at the Rouleau School to be held on Sunday, December 11, 2022 with a donation of a Christmas gift basket valued at \$50.00.

**CARRIED**

**188/2022** Moved by Clr. Weafer  
That this meeting be adjourned

**CARRIED**

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**Grant Clarke**  
MAYOR

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**Guy Lagrandeur**  
C.A.O.