

TOWN OF ROULEAU
MINUTES OF THE REGULAR MEETING OF THE COUNCIL
HELD ON MONDAY NOVEMBER 13, 2023
IN THE MUNICIPAL COUNCIL CHAMBERS
111 MAIN STREET
AT ROULEAU, SASKATCHEWAN.

PRESENT: Mayor: Grant Clarke (Via Zoom)

Councillors: Michael Faris
Alan Hansen
Colin Jones
Phyllis Sali
Jeff Weafer

C.A.O: Guy Lagrandeur
Assistant Administrator: Candice Zinn

Mayor Clarke solicited Deputy Mayor Weafer to chair this meeting.

Deputy Mayor Weafer called the meeting to order at 7:00 p.m.

Conflict-of-Interest declaration

- Clr. Faris declared a Conflict of Interest with Item 10(a)
- Mayor Grant Clarke declared a Conflict of Interest with Item 11(a)

- 163/2023** Moved by Clr. Jones
That the Agenda for the November 13, 2023 meeting be accepted as presented and left open.
CARRIED
- 164/2023** Moved by Clr. Hansen
That the Minutes of the Council Meeting held on October 02, 2023 be approved as circulated by the C.A.O.
CARRIED
- 165/2023** Moved by Clr. Sali
That the Statement of Financial Activities for the Month of October 2023 be accepted as read by the C.A.O.
CARRIED
- 166/2023** Moved by Clr. Jones
That the Accounts, as listed and attached to these minutes hereto, Cheque No. 10030 to 10088, be approved and authorize for payment or ratification of payment.
CARRIED
- 167/2023** Moved by Clr. Faris
That we acknowledge the Environmental Services Analysis Report received on October 02,03,04,10,16,20,23 & 30, 2023 with no detectables reported.
CARRIED
- DELEGATES:** 7:30 Craig Perkin: WTP Operator
8:30 Derek Nyhus: Town Foreman
- NEW BUSINESS:**
- 168/2023** Moved by Clr. Sali
That the Town of Rouleau Council table Bylaw 03-2023 until our December 2023 regular council meeting and that we invite a representative from the Municipal Financial Corp. to attend the December meeting to discuss the arrangements of our debenture.
CARRIED
- 169/2023** Moved by Clr. Faris
That we authorize Clr. Jones to participate in the November 15th auction to be held at Ritchie Bros. in Rouleau Sk. in order to purchase of a pallet jack for the Water Treatment Plant and that a budget amount be set not to exceed \$300.00.
CARRIED
- 170/2023** Moved by Clr. Sali
That Bylaw 04-2023 being a Bylaw to restrict vehicle weight limits on 1st Avenue be read a first time.
CARRIED
- 171/2023** Moved by Clr. Jones
That Bylaw 04-2023 be given a second reading.
CARRIED
- 172/2023** Moved by Clr. Faris
That Bylaw 04-2023 be given three readings at this meeting.
CARRIED UNANIMOUSLY

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173/2023 Moved by Clr. Hansen
That Bylaw 04-2023 being a Bylaw to restrict vehicle weight limits on 1st Avenue be read a third time and adopted.

CARRIED

174/2023 Moved by Clr. Hansen
That the Council for the Town of Rouleau through the authority provided in Section 220 of the *Planning and Development Act*, set a \$300.00 (Three Hundred Dollar) fee for all development cases requesting an appeal process.

CARRIED

175/2023 Moved by Clr. Jones
That the Town of Rouleau council appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen and also appoints Kristen Tokaryk with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule and if Kristen Tokaryk is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

176/2023 Moved by Clr. Faris
That the Town of Rouleau council appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark and that we appoint Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Claudette McGuire is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing

CARRIED

177/2023 Moved by Clr. Sali
That we authorize the C.A.O. to proceed with engaging our legal representatives to send an Order to Remedy letter to the resident of Lot 19 Block 17 Plan T3933 and that the letter be reviewed by council prior to the delivery.

CARRIED

Clr. M. Faris declared a Conflict of Interest with the following motion and left the council chambers during deliberations and returned once completed.

178/2023 Moved by Clr. Hansen
That we approve the development permit submitted to council from the registered owner of Lots 3-4 Block 28 Plan BL3370 to erect a 10' X 20' garage metal shed with an approximate value of \$7,000.00

CARRIED

179/2023 Moved by Clr. Sali
That the following properties in arrears be forwarded to TaxErvic to begin the Tax Enforcement process.

DESCRIPTION OF PROPERTY	Title No.	Total Arrears*	Costs	Total Arrears and Costs
LOT 6-BLK/PAR 5-PLAN 58411 EXT 0	153032598	3,578.50	483.00	4,061.50
LOT 9-BLK/PAR 5-PLAN 58411 EXT 0	147373016			
LOT10-BLK/PAR 5-PLAN 58411 EXT 0	147373027	2,427.55	483.00	2,910.55
LOT 12-BLK/PAR 11-PLAN E1420 EXT 0	149823636			
LOT 13-BLK/PAR 11-PLAN E1420 EXT 0	149823647	3,195.06	483.00	3,678.06
LOT 17-BLK/PAR 17-PLAN T3933 EXT 0	143949088	2,250.39	483.00	2,733.39
LOT 19-BLK/PAR 6-PLAN 58411 EXT 0	146909784	1,433.29	483.00	1,916.29

CARRIED

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180/2023 Moved by Clr. Sali
That the Town of Rouleau donate their annual contribution of \$1,000.00 to the Saskatchewan STARS Program in there efforts to continue providing emergency transportation care for the residents of Saskatchewan.
CARRIED

181/2023 Moved by Clr. Jones
This is to certify that:

Douglas Mulhall Class 3 Licensed Building Official, Saskatchewan BOL001
Virginia Shepley Class 3 Licensed Building Official, Saskatchewan BOL517
Bobby Baker R-Class 3 Licensed Building Official, Saskatchewan BOL552/701
Amanda Kaufmann Class 2 Licensed Building Official, Saskatchewan BOL405
Joshua Nitz R-Class 2 Licensed Building Official, Saskatchewan BOL785/804
Walter Schroeder Class 1 Licensed Building Official, Saskatchewan BOL488
David Kindred Class 1 Licensed Building Official, Saskatchewan BOL514
John Dulle Class 1 Licensed Building Official, Saskatchewan BOL789

Residents of the Province of Saskatchewan, who are employed by

PROFESSIONAL BUILDING INSPECTIONS, INC. 5 GREGORY AVENUE EAST –
UNIT 5 BOX 517 STN MAIN WHITE CITY, SASKATCHEWAN

HAVE BEEN APPOINTED AS LICENSED BUILDING OFFICIALS BY THE COUNCIL
OF THE TOWN OF ROULEAU UNDER THE AUTHORITY OF SUBSECTIONS 16(2) AND
16(3) OF THE CONSTRUCTION CODES ACT

CARRIED

182/2023 Moved by Clr. Faris
That we acknowledge the request letter submitted to council from the Rouleau School dated October 18, 2023 and approve purchasing a large ad for the 2023-24 yearbook in the amount of \$75.00.
CARRIED

183/2023 Moved by Clr. Faris
That the Town of Rouleau council acknowledge the seasonal employee lay off of Steve Larsen effective October 31, 2023.
CARRIED

Mayor Grant Clarke declared a Conflict of Interest with the following motion and left the council chambers during deliberations and returned once completed.

184/2023 Moved by Clr. Faris
That the Town of Rouleau council acknowledge the request letter from the registered owner of Lots 18-19 Block 13 Plan M5721 and agree to reimburse the \$1,000.00 deductible for the damage incurred by the sewer main flushing performed by the town maintenance department.
CARRIED

185/2023 Moved by Clr. Faris
That we issue a 2023 Christmas Appreciation Gift to the following town employees:

Derek Nyhus: \$200.00
Cameron Smuck: \$200.00
Guy Lagrandeur: \$200.00
Candice Zinn: \$200.00

CARRIED

186/2023 Moved by Clr. Jones
That this meeting be adjourned.

Jeff Weafer
DEPUTY MAYOR

Guy Lagrandeur
C.A.O.